



U.S. Department of State Passport Services

IMPORTANT NOTICE TO PASSPORT ACCEPTANCE AGENTS **December 27, 2013**

U.S. Passport Photograph Acceptance Guide

As technology changes, it is increasingly important that the photograph we accept as part of a U.S. passport application not only accurately represents our customer but also provides the best possible image to be printed on the customer's passport book or card. To assist our Passport Acceptance Agents in accepting quality passport photographs, Passport Services has developed the "U.S. Passport Photograph Acceptance Guide. Your Acceptance Facility will be receiving this guide within the next few weeks.

Once received, Passport Acceptance Agents should take time to review the guide and become familiar with the U.S. passport photograph requirements as there are changes and many clarifications within this guide. We hope the information and examples will be helpful to you and ensure that only quality passport photographs are accepted. Photographs of poor quality are frequently the reason for delays in processing our customers' passport applications.

If you have any questions after reviewing this guide, please consult the Passport Agent's Reference Guide (PARG) or contact your passport agency's Customer Service Manager(s).